



How to Apply for a WV STARS Level Advancement or Upgrade Career Pathway Credential?

1. Login to your WV STARS Profile and update all contact and employment information.
2. Click on the Career Pathway Submissions tab.
3. Click on the Upgrade or Renew icon that is shown beside your previous submission.
4. Scan and attach the supporting documentation that reflects your eligibility to advance. Below is a list of the items that may be submitted to qualify for an Upgrade or Advancement of your credential and an explanation of which area they need to be attached in. All submissions will be verified and processed by WV STARS staff prior to approval. Correspondence will be emailed detailing the approval or further actions needed.

As of January 1, 2016 all WV STARS Level Advancement Applications will be taken by means of online submissions.

Level II	
<input type="checkbox"/>	<p>I am at least 18 years old and possess a high school diploma or equivalent.</p> <p>To verify this statement, I have attached a high school diploma or equivalent in the Formal Education area.</p>
Level III	<i>Check the appropriate Level III requirement.</i>
<input type="checkbox"/>	<p>I possess WV Training Certificate in Early Care and Education (WVTCECE) which includes completion of 120 clock hours of registered training through WV STARS.</p> <p>To verify this statement, I have attached the WVTCECE certificate in the Professional Development Area.</p>
<input type="checkbox"/>	<p>I have completed 120 training hours required for the Child Development Associate (CDA) Credential or equivalent.</p> <p>To verify this statement, I have attached training documentation totaling 120 hours from a CDA program in the Professional Development Area.</p>
<input type="checkbox"/>	<p>I have completed three semesters of the Apprenticeship for Child Development Specialist (ACDS) Program.</p> <p>To verify this statement, I have attached ACDS 3rd semester completion certificate in the Professional Development Area.</p>
<input type="checkbox"/>	<p>I have completed an early childhood program in a career or technical center.</p> <p>To verify this statement, I have attached career or technical program completion certificate in the Professional Development Area.</p>
Level IV	<i>Check the appropriate Level IV requirement.</i>
<input type="checkbox"/>	<p>I possess Child Development Associate (CDA) Credential or equivalent.</p> <p>To verify this statement, I have attached CDA credential or equivalent in the Professional Development Area.</p>

<input type="checkbox"/>	<p>I have completed 12 college credits hours in early care and education and 300 clock hours of relevant occupational experience.</p> <p>To verify this statement, I have attached a copy of an official college transcript with 12 ECE credits highlighted in the Formal Education Area and a current résumé/work history indicating 300 clock hours of relevant occupational experience in the Experience Area.</p>
<input type="checkbox"/>	<p>I have completed four semesters of the Apprenticeship for Child Development Specialist (ACDS) Program.</p> <p>To verify this statement, I have attached ACDS 4th semester completion certificate in the Professional Development Area.</p>
<p>Level V</p>	<p><i>Check the appropriate Level V requirement.</i></p>
<input type="checkbox"/>	<p>I possess an Apprenticeship for Child Development Specialist (ACDS) certificate.</p> <p>To verify this statement, I have attached the Department of Labor or Department of Education certificate in the Professional Development Area.</p>
<input type="checkbox"/>	<p>I have completed 28-63 college credit hours with 9 college credit hours in early care and education.</p> <p>To verify this statement, I have attached a copy of an official college transcript indicating 28-63 college credit hours with 9 ECE credits highlighted in the Formal Education Area.</p>
<input type="checkbox"/>	<p>I have completed 28-63 college credit hours and 1 year of relevant occupational experience.</p> <p>To verify this statement, I have attached a copy of an official college transcript indicating 28-63 college credit hours in the Formal Education Area with a current résumé/work history indicating 1 year of relevant occupational experience attached in the Experience Area.</p>
<p>Level VI</p>	<p><i>Check the appropriate Level VI requirement.</i></p>
<input type="checkbox"/>	<p>I possess an associate's degree in an early care and education field.</p> <p>To verify this statement, I have attached a copy of an official college transcript indicating the receipt of an associate's degree in an ECE field in the Formal Education Area.</p>
<input type="checkbox"/>	<p>I possess an associate's degree with 12 college credit hours in early care and education.</p> <p>To verify this statement, I have attached a copy of an official college transcript indicating the receipt of an associate's degree with 12 ECE credits highlighted in the Formal Education Area.</p>
<input type="checkbox"/>	<p>I possess an associate's degree and 2 years of relevant occupational experience.</p> <p>To verify this statement, I have attached a copy of an official college transcript indicating the receipt of an associate's degree in the Formal Education Area and a résumé/work history indicating 2 years of relevant occupational experience attached in the Experience Area.</p>
<input type="checkbox"/>	<p>I have completed 64 college credits hours with 12 college credit hours in early care and education.</p> <p>To verify this statement, I have attached a copy of an official college transcript indicating the completion of 64 college credit hours with 12 ECE credits highlighted in the Formal Education Area.</p>
<input type="checkbox"/>	<p>I have completed 64 college credits hours and 2 years of relevant occupational experience.</p> <p>To verify this statement, I have attached a copy of an official college transcript indicating the completion of 64 college credit hours in the Formal Education Area and a résumé/work history indicating 2 years of relevant occupational experience in the Experience Area.</p>

Level VII	<i>Check the appropriate Level VII requirement.</i>
<input type="checkbox"/>	<p>I possess a bachelor's degree in an early care and education field.</p> <p>To verify this statement, I have attached a copy of an official college transcript indicating a bachelor's degree in an ECE field in the Formal Education Area.</p>
<input type="checkbox"/>	<p>I possess a bachelor's degree with 15 college credit hours in early care and education and either 90 practicum hours or 1 year of relevant occupational experience.</p> <p>To verify this statement, I have attached a copy of an official college transcript indicating a bachelor's degree with 15 ECE credits highlighted and 90 practicum hours in the Formal Education Area and/or résumé/work history indicating 1 year of relevant occupational experience in the Experience Area.</p>
<input type="checkbox"/>	<p>I possess a bachelor's degree and 3 years of relevant occupational experience.</p> <p>To verify this statement, I have attached a copy of an official college transcript indicating a bachelor's degree in the Formal Education Area and a résumé/work history indicating 3 years of relevant occupational experience in the Experience Area.</p>
Level VIII	<i>Check the appropriate Level VIII requirement.</i>
<input type="checkbox"/>	<p>I possess an advanced (master's or doctorate) degree in an early care and education field.</p> <p>To verify this statement, I have attached a copy of an official college transcript indicating an advanced degree in an ECE field in the Formal Education Area.</p>
<input type="checkbox"/>	<p>I possess an advanced degree with 18 college credit hours in early care and education and either 90 practicum hours or 1 year of relevant occupational experience.</p> <p>To verify this statement, I have attached a copy of an official college transcript indicating an advanced degree with 18 ECE credits highlighted and 90 practicum hours in the Formal Education Area and/or résumé/work history indicating 1 year of relevant occupational experience in the Experience Area.</p>
<input type="checkbox"/>	<p>I possess an advanced degree and 5 years of relevant occupational experience.</p> <p>To verify this statement, I have attached a copy of an official college transcript indicating an advanced degree in the Formal Education Area and a résumé/work history indicating 5 years of relevant occupational experience in the Experience Area.</p>

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